



FNB INTERNATIONAL TRUSTEES LIMITED

IDENTIFICATION AND VERIFICATION REQUIREMENTS

FNBIT is required to obtain the following information:

- legal name and any former names (such as maiden name) and any other names used
- principal residential address
- date and place of birth
- nationality* (including all nationalities where more than one is held) and
- any occupation, public position held and, where appropriate, the name of the employer

This information can be provided by completing the Trust Application Form, a Personal Profile Form, a CRS Self Certification Form or by e-mail.

FNBIT is required to obtain documentation which verifies the following information - **please ensure only one document is on each page:**

- legal name
- principal residential address
- date and place of birth
- nationality

VERIFICATION OF IDENTITY

A certified copy of a valid passport or an ID card (which shows nationality such as the SA SMART ID) is required for all parties – the document provided must be a true copy of the original which is clear in all respects including the photograph. If an individual does not have either document then an ID card (which does not show nationality) is acceptable.

A Suitable Certifier must see the original document and have met the individual and the confirm on the copy of the document: “I certify this is a true copy of the original document which I have seen and the photograph is a true likeness of the individual whom I have met”. The document must be signed and dated by the certifier and include the certifier’s full name, business address, telephone number or e-mail address, the professional capacity in which they are certifying.

VERIFICATION OF RESIDENTIAL ADDRESS

To verify the principal residential address, ONE of the following are required

- a copy of a statement from a regulated bank, building society, credit card company, lender (including a FirstRand company) which is less than three months old and addressed to the individual at the permanent residential address (not PO Box)
- a copy of a utility bill from a local authority for rates or council tax or from a recognised utility provider for water, electricity, gas or landline telephone (not mobile/cell phone bills) which is less than three months old and addressed to the individual at their permanent residential address (if addressed to a PO Box must, it must also show the full permanent residential address).
- copy correspondence from a government agency, a letter from a lawyer re: property purchase which is less than three months old and addressed to the individual at their permanent residential address, an entry on electoral roll

If a document is not one of the above then a certified copy is required. The certification wording on the document must state “I certify this is a true copy of the original document which I have seen”. The document must be signed and dated by the certifier and include the certifier’s full name, business address, telephone number or e-mail address, the professional capacity in which they are certifying.

CERTIFICATION OF DOCUMENTS

The only individuals who are Suitable Certifiers that can certify documents are:-

- a FirstRand Group company director, officer or manager
- an embassy, consulate or high commission official of the country of issue of the document;
- a member of the judiciary or senior civil servant;
- a lawyer, an actuary or an accountant who is a member of their respective professional organisation;
- a director, officer, manager of a regulated financial service business;

The certifier should not be closely related to the person whose identity is being certified.

*This is different from citizenship or residency

13/5/24